



**ST. ELIZABETH UNIVERSITY OF HEALTH AND SOCIAL WORK  
IN BRATISLAVA**

**Principles of conclusion, changes and termination of contractual  
relations of the St. Elizabeth University of Health and Social Work in  
Bratislava**

**Directive issued by the Rector of the St. Elizabeth's University of Health and Social Work,  
n. o. in Bratislava**

**BRATISLAVA 2022**

**ST. ELIZABETH UNIVERSITY OF HEALTH AND SOCIAL WORK**

**N. O., Bratislava**

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*Directive of the St. Elizabeth University of Health and Social Work, n. o. in Bratislava*

**Article 1**

**Subject matter and scope of the regulation**

1. The Directive *Principles of Conclusion, Changes and Termination of Contractual Relationships of St. Elizabeth University of Health and Social Work in Bratislava* (hereinafter referred to as "SEU") contains normative regulation of the procedure of SEU and potential/existing participating contractual partners in the following areas:

- a) the conclusion, modification and termination of contractual relations of the SEU,
- b) the conclusion, amendment and termination of specific contracts with civil associations, non-profit organisations, non-investment funds or foundations; the conclusion, amendment or termination of founding contracts, the relevant memorandum of cooperation, associations of unincorporated persons, associations of interest of legal persons, consortia (innominate contracts) in accordance with the relevant provisions of the Civil Code, the Commercial Code and other relevant legislation, etc. (hereinafter referred to as "the contract").

2. The conclusion, modification and termination of the contracts of the SEU is within the competence of the Rector of the SEU, the Dean of the relevant faculty under the competence of the SEU, the head of the SEU or other SEU employees authorised in writing.

3. The SCCSP shall prepare proposals for future bilateral/multilateral consensual legal transactions in coordination and cooperation with the future parties.

**Article 2**

**Principles of the procedure for the conclusion, amendment and termination of contracts that lead to the membership of the relevant legal entities with membership of the SEU**

1. The draft of the relevant contract, signed by the Rector of the SEU, is submitted to the Rector by the Dean of the Faculty or the head of the relevant department in written form and in electronic form

in full, with the reasons for the proposal, as well as the essential elements of the contract, its regular elements and other components.

2. The relevant departments of the Rector's Office of the SEU, the relevant Vice-Rectors, the Bursar and other interested staff, the relevant faculty and the interested departments of the SEU shall comment on the draft contract.

### **Article 3**

1. In cases specified in the legal regulation of universities of the Slovak Republic, the consent of the Academic Senate of the SEU and/or the Board of Trustees of the SEU is required with the proposal of conclusion, change or termination of the contractual relationship, submitted by the Rector of the SEU.

2. The Rector/Dean of the SEU may authorise the employee(s) of the SEU to negotiate the conclusion of the relevant contract.

3. The contract approved by the contracting parties, its amendments and the record of termination, one of which is the SEU, shall be signed by the Rector of the SEU.

4. Signed contractual legal acts of the SEU are registered and filed in a single copy at the relevant department of the Rector's Office of the SEU.

5. The mandatory publication of the contract in the Central Register of Contracts is ensured by the Bursar of the SEU.

### **Article 4**

1. The provisions of Articles 1 to 3 of this Directive shall apply by analogy to the procedure for concluding, amending and terminating contractual relationships within the competence of the Dean of the Faculty of the SEU or the Head of the relevant department of the SEU.

2. This Directive shall not apply to legal acts creating, modifying or terminating the employment or similar employment relationship in question.

3. The dean of the faculty and the respective head of the department under the competence of the SEU shall deliver one copy of the legal act, which establishes, modifies or terminates the contractual relationship of the faculty/department with the external legal entity, to the Rector's Office of the SEU for registration purposes.

## **Article 5**

*1. Directive entitled "Principles for the conclusion, modification and termination of contractual relations of the St. Elizabeth University of Health and Social Work of St. Elizabeth, Bratislava*

- approved by the Scientific Council of the St. Elisabeth University of Health and Social Work, n. o. in Bratislava on 31 January 2022

2. This Directive is effective from 01.02.2022.

**Done at Bratislava, 30 January 2022**

**Dr. h. c. prof. MUDr. Juraj Benca, PhD., MPH**  
**rector**